



COVID-19 Training: Being Safe at Columbia University

March 2022
Version 10.8



Agenda and Introduction

This training provides Columbia University faculty, researchers, staff and students with the information needed for safe activity.

This module contains information about the following:

- Basic background about SARS-CoV-2 and COVID-19
- Return-to-campus protocols
- Daily routines
- What to do if you develop symptoms of COVID-19
- Step-by-step instructions for required protocols and where to go for help are outlined in the Resource Section at the end of the training

Additional information is posted on the [COVID-19 Resource Guide for the Columbia Community](#). Please check it regularly for the most current information and additional details.

Stay Up to Date

The University's response to the pandemic adjusts to changing conditions. Critical real-time updates are posted on the [COVID-19 Resource Guide for the Columbia Community](https://covid19.columbia.edu).

Please check it regularly for the most current information and additional details on COVID-19 Protocol Updates.

<https://covid19.columbia.edu>

The screenshot shows the top portion of the website. The main title is "COVID-19 RESOURCE GUIDE FOR THE COLUMBIA COMMUNITY" in blue serif font. In the top right corner, there is a link for "FAQs · Medical Center". Below the title is a navigation bar with several menu items: "Fall 2021" (highlighted with a dark blue background and a dropdown arrow), "Public Health", "Students", "University Updates", "Videos", "I Need Information About", and "Documents". Below the navigation bar is a dark blue content area with four columns of links. The first column is titled "What's New" and includes links for "Vaccine Requirement FAQs", "Upload Vaccine Documentation", "ReopenCU App", and "COVID-19 Testing Program". The second column is titled "Fall 2021 Travel Restrictions" and includes links for "Space Use Guidelines", "Visitor Guidelines", "Policy Phases for Summer to Fall", and "Building Readiness". The third column is titled "Teaching and Learning" and includes links for "Academic Calendar 2020-21", "Academic Calendar 2021-22", "Instruction Guidelines", "Teach Remotely", and "Learn Remotely". The fourth column is titled "Research" and includes links for "Research Ramp-up Ambassadors", "Work Remotely", and "State and Local Guidelines".

COVID-19
RESOURCE GUIDE FOR THE
COLUMBIA COMMUNITY

FAQs · Medical Center

Fall 2021 ▾ Public Health ▾ Students ▾ University Updates ▾ Videos I Need Information About Documents

What's New
Vaccine Requirement FAQs
Upload Vaccine Documentation
ReopenCU App
COVID-19 Testing Program

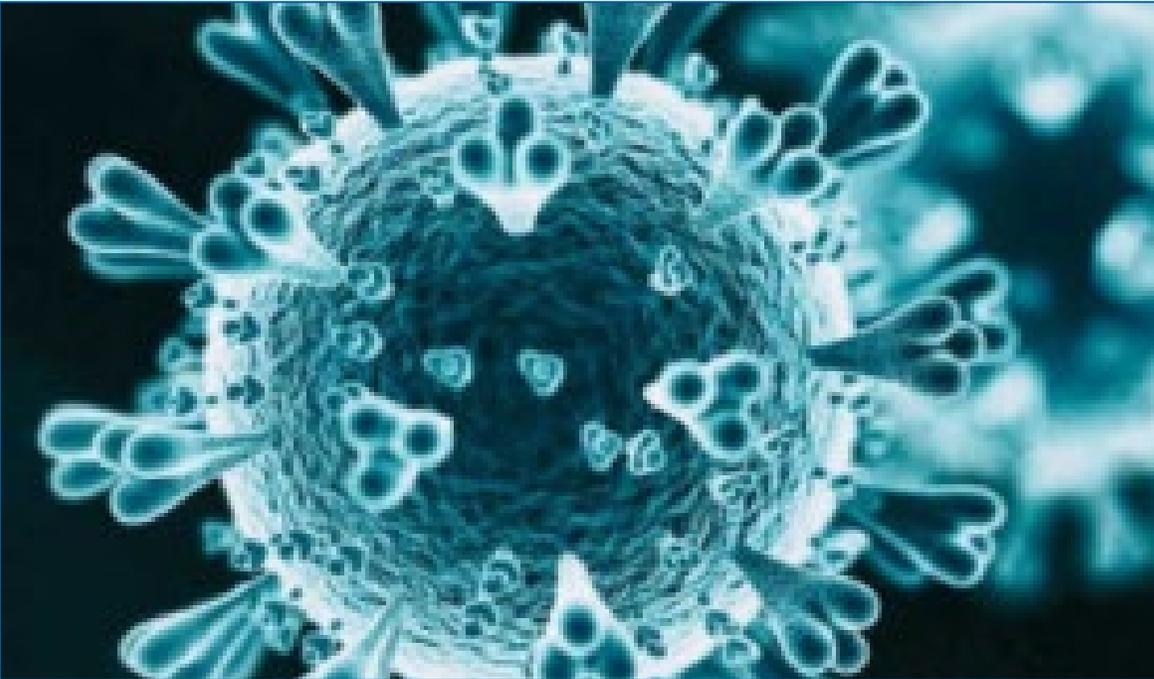
Fall 2021 Travel Restrictions
Space Use Guidelines
Visitor Guidelines
Policy Phases for Summer to Fall
Building Readiness

Teaching and Learning
Academic Calendar 2020-21
Academic Calendar 2021-22
Instruction Guidelines
Teach Remotely
Learn Remotely

Research
Research Ramp-up Ambassadors
Work Remotely
State and Local Guidelines

Background and Basic Information

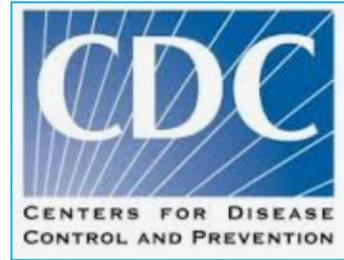
SARS-CoV-2 is a strain of coronaviruses that is new to humans and that causes the disease COVID-19.



The virus is spread primarily through the respiratory route, i.e. either droplets or aerosols, expelled through the mouth or nose by a person who is infected during coughing, sneezing, speaking, singing or breathing.

It is unlikely that transmission of infection can occur through contact (i.e. touching a surface contaminated by virus and then touching one's eyes, nose or mouth).

Adopting and/or Updating COVID-19 Guidance



How does the University Adopt or Revise COVID-19 Guidance?

- CDC recommends broad, national guidance, which may be implemented locally.
- The University updates its policies only after New York State and/or New York City have implemented CDC guidance or issued their own requirements. The University must comply with state and city requirements.
- The University's Public Health Work Group is continually monitoring the data and current trends to assess whether any changes are warranted to Columbia policies.



ReopenCU App

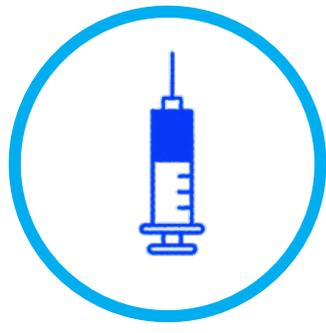
- Columbia developed the ReopenCU App to enable compliance with state and University COVID-19 requirements
- Everyone who returns to campus must complete required protocols using the App:
 - Upload Vaccine Documentation or Request Exemption
 - Sign the Columbia Community Health Compact
 - Complete this training
 - Comply with Columbia University Testing Program
- The App generates either a “green pass” or a “red pass” based on the symptom self-check responses and whether other requirements, including vaccination, have been met
- The App is integrated with Columbia’s “Lenel” building access system. A green pass is required for entry. This system is integrated with the daily attestation including ongoing surveillance testing compliance
- It is available for download from the [App Store](#) for iOS devices and [Google Play](#) for Android devices
- You can find information about [How to Download the App](#) on the COVID-19 site and in the Resource Section at the end of this training

Required Protocols for Returning to Campus

All faculty, staff, and students must follow these protocols



**Download
ReopenCU
App**



**Get
Vaccinated*
including a
booster
and Upload
Documentation**



**Read and
Sign the
Compact**



**Get
Tested**



**Complete
the
Training**

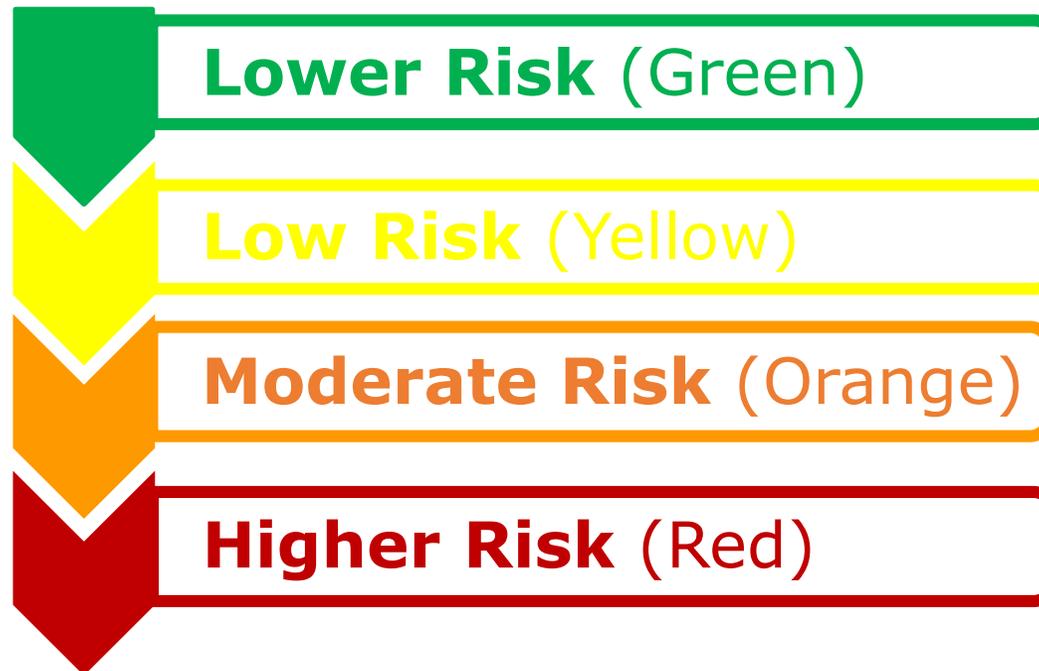
**Or submit request for medical or religious exemption and follow additional protocols for masking and testing*

Additional details on each of these protocols is provided in the following slides

COVID-19 Monitoring Plan

The Columbia University COVID-19 Monitoring Plan has four risk levels based on priority COVID-19 metrics for New York City and the Columbia campus. The risk level determines what key actions are taken to re-institute or lift certain safety measures. **Refer to the COVID-19 Resource Guide for the Columbia Community for the current risk level and restrictions.**

Key thresholds for each metric were set to signal COVID-19 risk level



COVID-19 Vaccine Policy

Required

- **COVID-19 vaccination is mandatory for all faculty, researchers, staff and students**, unless a religious or medical exemption is granted.
- All vaccines that have received either Emergency Use or Full Authorization by the US Food and Drug Administration or the World Health Organization will be accepted.
- Students should use their student health portal to upload their required vaccine and booster documentation.
- Faculty and staff should use the ReopenCU app to upload their required vaccine and booster documentation. They can also use the [Upload Your Vaccination Documentation](#) web page and enter the information in the "Primary Vaccination Documentation" and the "Booster Information" sections.
- Note: the deadline to upload documentation of [COVID-19 booster has been deferred to the end of May 2022](#).



Vaccine Policy Resources

If you have additional questions about the vaccine policy, please check the resources below and Frequently Asked Questions on the COVID-19 Resource Guide

- Use the COVID-19 website or the ReopenCU app to upload documentation or request an exemption
- For details on how to upload documentation, see the Resource Section at the end of this training
- For vaccine-related inquiries, email vaccineinfo@columbia.edu

Vaccine Policy Resources

HOW TO COMPLY

COVID-19 vaccination and a booster dose is mandatory for all students, faculty, and staff.

Get Vaccinated	Find Out What Documentation Is Accepted	Read the Vaccine Documentation Upload Instructions	Upload Documentation or Apply for Exemption
Get vaccinated or boosted at a Columbia-operated location or use the New York Vaccine Finder. Find out which vaccines are accepted.	Individuals who are currently working on campus or who expect to return by early spring must submit vaccination and booster documentation.	There are separate instructions for Morningside students, CUIMC students, and faculty and staff.	Be sure to upload your documentation or apply for a medical or religious exemption.

VACCINE-RELATED POLICIES AND GUIDELINES

COVID-19 Vaccine Policy	Vaccination Paid Leave Policy	Enhanced University Health and Safety Policy
COVID-19 vaccination will be mandatory for all students, faculty, and staff who will be on campus.	Also read about New York Safe and Sick Leave and Columbia's 2021 Additional Floating Days Off.	This policy has been established to help protect individuals in the Columbia community and our neighbors.

Columbia Community Health Compact	Booster Compliance
Everyone who returns to campus must sign the health compact, which can be found in the required online safety training.	Additional information to support compliance with the booster mandate.

Read and Sign the Columbia Community Health Compact

The Compact is a reciprocal pledge of mutual responsibility. It applies to all faculty, researchers, staff and students in the Columbia University community.



- The University commits to work assiduously to keep the campus safe
- Each affiliate undertakes to follow relevant rules in the interest both of individual and collective health
- At all times, *including when off campus*, all Columbia community members are expected to follow the Compact.
- Must be signed via an electronic link which can be found on the daily symptom check app [here](#)



Columbia Community Health Compact

Faculty, researchers, staff and students must digitally sign the revised compact.

As signatories of this compact, each of us commits to:

- Follow the University's vaccine policy
- Complete Columbia's symptom tracker app every day before coming to campus or leaving a campus residence hall, and stay home when sick [*Note: This is currently not required as University is in "green" zone on monitoring plan*]
- Continue to follow basic health precautions including frequent handwashing/sanitizing
- Comply with any requirements to use face coverings or physical distancing
- Respect that there may be Columbia affiliates who choose to wear face coverings, or physically distance, when not required and that no judgments or assumptions should be made with respect to these individuals
- Follow signs and guidance posted throughout campus spaces and buildings
- Participate in testing, contact tracing, and isolation and quarantine protocols, when required
- Follow all University policies and procedures

Columbia Community Health Compact (The University)

Each of us has the responsibility to follow through on these commitments and the right to expect the same from others and from the University.

The University pledges to do its part, by:

- Providing proper air circulation and maximum air filtration in Columbia buildings
- Employing [rigorous cleaning](#) throughout all campuses
- Developing and carrying out symptom tracking
- Training all community members on Columbia's health policy and guidance
- Supporting COVID-19 vaccination, testing, contact tracing, quarantine, and isolation
- Sharing information in a prompt and consistent manner
- Providing other health and well-being supports for the University community (e.g., hand sanitizer, flu shots)

[COVID-19 Health Compact](#)

Overview: Spring 2022 Term Testing Program

All individuals, including those who are fully vaccinated and received a booster dose, will need to continue to participate in the University testing program.

Those who are not compliant will receive a red pass and will not have access to campus.

There are 2 components to the Spring 2022 Term Testing Program:

Gateway Testing (Required)

Ongoing Surveillance Testing (Required)



Spring 2022 Required Gateway Testing

Gateway COVID-19 PCR testing from a Columbia testing location is required for the following fully vaccinated individuals:

- New affiliates or those without a Gateway Test since January 1, 2021**

Any new faculty, researcher, or staff OR any individual who has not received a test at a Columbia location since Jan. 1, 2021, are required to get a gateway COVID-19 PCR test from a Columbia testing location prior to accessing any Columbia location.





Spring 2022 Required Surveillance Testing

All individuals, including those who are fully vaccinated and boosted, will need to continue to participate in the University surveillance testing program. Those who are not compliant will receive a red pass and they will not have access to campus.

Random surveillance of fully vaccinated faculty, staff, and students who are accessing campus

Required



Wastewater surveillance of residential undergraduate students

Columbia College and School of Engineering and Applied Science

Required



Any Columbia affiliates **arriving from an international destination** and not considered fully vaccinated with a vaccine authorized by FDA or WHO

Required



Any Columbia affiliates who have **received a medical or religious exemption for COVID-19 vaccination**

Required





Important Reminders – COVID-19 Testing

- **Symptomatic Testing**: Individuals with symptoms of COVID-19, should contact their campus medical service (students) or primary care provider (faculty and staff) for guidance on testing. The Columbia Testing Locations are NOT to be accessed by individuals with symptoms.
- **Report Outside Positive COVID-19 Test Results**: We urge you to immediately report any outside positive test results you do receive to covidtesttrace@columbia.edu so that we have an accurate picture of COVID-19 positive cases amongst our affiliates and can provide you with information on available resources.
- **Recent Positive PCR Test**: If you had a PCR positive test in the past 90 days, you will be considered compliant with the gateway requirement. Please do not re-test unless directed to do so by a healthcare provider and refer to the testing FAQ on how to submit your documentation in case of a positive test result.
- **Columbia Testing Locations**: Refer to the COVID-19 Guide for the Columbia Community and the [COVID-19 Testing Program for Spring 2022](#) for the most current information

Participate in the Columbia University Testing Program

Important Reminders:

- Please do not come to one of the Columbia Testing Locations if you are having symptoms; contact your provider or seek testing at city locations
- Gateway and random tests must be conducted at a Columbia University location; tests performed at any other location will NOT fulfill the campus testing requirement
- The Columbia COVID-19 Testing Program is available only to Columbia faculty, researchers, staff, and students
- There is no cost to you for this testing



To Arrange a Test Appointment:

- Visit: <https://secure.health.columbia.edu>
- Testing is available by appointment only
- Walk-ins will not be accepted
- Multiple testing locations and campuses



Spring 2022 Travel Restrictions

Please refer to the COVID-19 Guide for the Columbia Community for additional guidance on Columbia-related and personal travel. These restrictions may be updated subject to public health conditions.



Highlights:

- Effective for travel beginning January 18, 2022
- All affiliates must continue to abide by the Columbia Community Health Compact, all relevant University Public Health Protocols, and the University International Travel Planning Policy.
- Please observe the current testing requirements for international travelers as well as recommended testing guidance for domestic travel.

ReopenCU: My Checklist Required Protocols

Access to campus is not permitted to those who have not completed the required elements outlined in the “My Checklist” section. The boxes in the ReopenCU app are automatically updated after you complete the safety requirements.

ReopenCU

My Checklist

- I have signed the Compact ([Show/Hide Compact](#)).
- My training ([student](#), [faculty/staff](#)) is completed.
- I have met the University’s COVID-19 [testing requirements](#).
- I have complied with the University’s COVID-19 vaccination requirement ([student](#), [faculty/staff](#))

Before Leaving for Campus

Self-monitor for COVID-19 symptoms.
Stay home if you are experiencing symptoms.

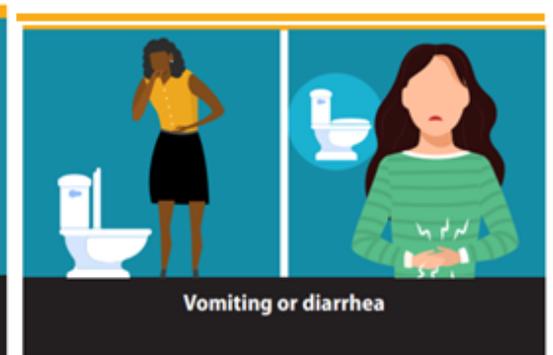
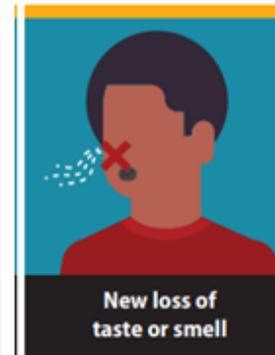
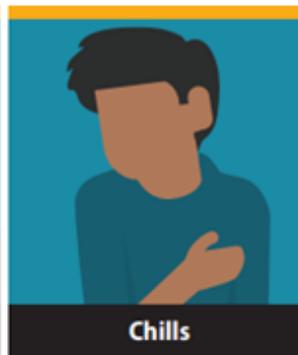
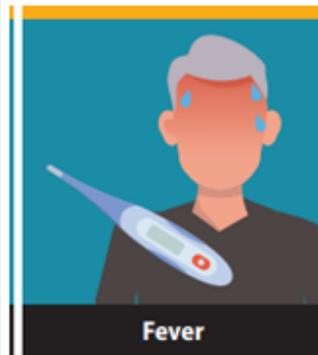
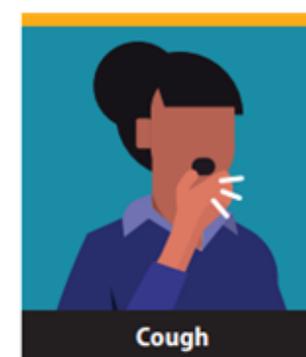
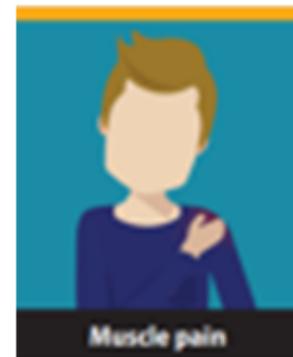
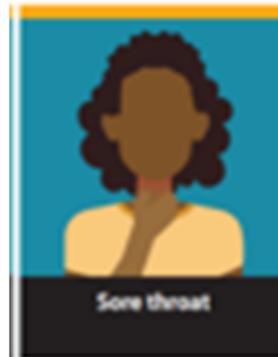


Self-monitor



If Sick, Stay Home
Notify your supervisor or
academic advisor/School

COVID-19 Symptoms



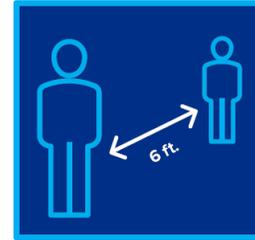
Getting to Campus

When off campus, all Columbia community members are expected to follow city and state public health requirements, including for face covering.

When using mass transit or in public:



Adhere to the Compact



Maintain physical distancing
(if feasible)



Wear a face covering
(when required)



Avoid touching your
eyes, nose and mouth

The Compact applies to activity on and off campus

Throughout the Day: Face Coverings



- Indoor masking is now **optional**.
- Mask optional means that you may remove your mask indoors, if you so choose, but you may of course continue to wear a mask if that is appropriate for you.
- **Note:** This change to mask-optional does not apply to individuals in health care settings or to in-person human subjects research, where masking continues to be required.
- It is important for us as a community to respect an individual's decision to wear a mask and not to make any assumptions regarding the reasons for that.
- Please refer to the University's [COVID-19 Resource Guide](#) for additional details.



Symptoms of COVID-19

If you experience COVID-19 symptoms, immediately isolate yourself and get tested. If you test positive please report this to covidtesttrace@columbia.edu.

**Keep Staying Home If
You're Not Feeling Well**



- If you experience COVID-19 symptoms, immediately isolate yourself and get tested (using an at-home testing kits or symptomatic testing site in the city and elsewhere).
- If you test positive please report this to Covidtesttrace@columbia.edu and you will be provided with further guidance via email. This guidance will inform you of what you need to do and available resources.
- Get tested if you become aware that you were in contact with a case; if you have attended a gathering that may have facilitated transmission; or if you have recently travelled domestically or internationally.



In the Event of a Positive COVID-19 Case



Columbia can be alerted to a positive COVID-19 case in several ways:

- Student Health Center
- Columbia Surveillance Testing
- Outside Testing Result

Outside testing results must be reported to covidtesttrace@columbia.edu

For Those Who Test Positive for COVID-19

- **Isolate** immediately
All individuals who test positive for COVID-19 can end their isolation after 5 days if they are asymptomatic, without fever and markedly improved symptoms. Day 0 is considered the first day of symptom onset and/or the day of a positive test result.
- **Contact Tracing will provide guidance and resources.**

Identify and Notify Your Close Contacts

- **Identify and notify close contacts (if comfortable):** Anyone within 6 feet for over 10 minutes in a single instance, or within 6 feet for over a cumulative time of 15 minutes or more within a 24-hour period) starting 2 days before experiencing symptoms consistent with COVID-19 or two days prior to your positive COVID-19 test.

Close Contacts

- **For fully vaccinated with a booster dose,** do not need to quarantine. Such individuals are recommended to get tested on day 5-7 after last exposure.
- **If not fully vaccinated or fully vaccinated and eligible for a booster but not yet boosted,** quarantine for 5 days and wear a well-fitting mask while around others for an additional 5 days.

* Unless you receive different guidance from your local public health authority or clinician.



Determining Close Contacts

If you have knowingly been in close contact with anyone...



Within 6 feet for over a cumulative time of 15 minutes within a 24-hour period

Isolation and Quarantine

Full details can be found on the [New York State Department of Health website](#).

Isolation:

If asymptomatic at the end of 5 days or if symptoms are resolving, isolation ends and the individual should wear a well-fitting mask while around others for an additional 5 days.

Quarantine:

If exposed to COVID-19, quarantine as follows, where day 0 is the last date of exposure:

- **If fully vaccinated and boosted** (with the booster at least 2 weeks before the first date of exposure) or not yet eligible for a booster, no quarantine is required but these individuals should wear a well-fitting mask while around others for 10 days after the last date of exposure.
- **If not fully vaccinated or fully vaccinated and eligible for a booster but not yet boosted**, quarantine for 5 days and wear a well-fitting mask while around others for an additional 5 days.

If symptoms appear, quarantine and seek testing. In this situation, quarantine would end when the test is negative. If testing is not done, isolate according to the guidance above.

Return to Campus After a Confirmed Case of COVID-19

How do I get cleared to return to campus after being diagnosed with COVID-19 or testing positive for SARS-CoV-2 (COVID-19)?

Follow your healthcare provider's instructions regarding isolation and care for yourself.

If an individual is diagnosed with COVID-19, or has received a positive COVID-19 test, they cannot return to campus until:

- At least 5 days have passed since the date of the first symptoms or a positive COVID-19 test
- Symptoms are improving; and they have been fever-free for at least 24 hours without use of fever-reducing medications; and
- If asymptomatic at the end of 5 days or if symptoms are resolving, isolation ends and the individual should wear a well-fitting mask while around others for an additional 5 days
- Following completion of isolation, you are not required to test prior to returning to campus activities, and in most cases not retest for up to 90 days.

What is the Isolation Guidance if I test positive for COVID-19?

If you test positive for COVID-19 or have symptoms, isolate from others for at least 5 days.

Day 0	Day 1	Day 2 to Day 5	Ending Isolation	Through Day 10
<ul style="list-style-type: none">▪ First day of symptom onset, or▪ If asymptomatic, day COVID19 test specimen collected	<ul style="list-style-type: none">▪ First full day after your symptoms developed	<ul style="list-style-type: none">▪ Continue to isolate	<p>If you had symptoms:</p> <ul style="list-style-type: none">▪ End isolation after 5 full days if you are fever-free for 24 hours (without the use of fever-reducing medication) and your symptoms are improving. <p>If you did NOT have symptoms</p> <ul style="list-style-type: none">▪ End isolation after at least 5 full days after your positive test. <p>If you were severely ill:</p> <ul style="list-style-type: none">▪ You should isolate for at least 10 days. Consult your doctor before ending isolation.	<ul style="list-style-type: none">▪ Take precautions through day 10▪ Wear a well-fitted mask for 10 full days any time you are around others inside your home or in public. Do not go to places where you are unable to wear a mask.▪ Avoid travel▪ Avoid being around people who are at high risk

Return to Campus After a Confirmed Case of COVID-19

How do I get cleared to return to campus after being diagnosed with COVID-19 or testing positive for SARS-CoV-2 (COVID-19)?

For faculty, researchers and staff:

The Contact Tracing team will provide employee with guidance explaining isolation timeline. If you are able to return to work based on the guidance provided by the Contact Tracing team, you do not require any additional approval from Leave Management. Any questions related to extending a leave of absence due to a positive COVID-19 case beyond the planned return date from the Contact Tracing team, should contact Leave Management via email: leavemanagement@columbia.edu

For students

For all residential undergraduate students, as well as select additional undergraduate and graduate students at high risk or with severe symptoms: a clinician or contact tracer has confirmed that isolation is complete. For all other students, if you are able to return to campus based on the isolation timeline guidance provided by the contact tracing team, you do not require any additional approval or clearance.

Additional details available in the [ReopenCU COVID-19 Symptom Self-check App – Red Screen Policy](#)



Guidance on Eating, Gathering/Events, and Visitors

Please refer to the University's [COVID-19 Resource Guide](#) for the most current safety requirements. **These may change subject in response to changing conditions, in accordance with the [COVID-19 Monitoring Plan](#).**



Please refer to the:

[Visitor Guidelines for Spring 2022](#)

- All visitors, including those who enter any campus facility for any period of time, must be vaccinated and show proof of vaccination as part of visitor attestation (with the exception of human subjects research).



Key Takeaways

- Stay home if you have symptoms, and seek testing at locations that offer symptomatic testing.
- Get tested if you learn that: you were in contact with a case; you have attended a gathering that may have facilitated transmission; or you have recently travelled domestically or internationally.
- Indoor masking is now optional. This means that you may remove your mask indoors, if you so choose, but you may of course continue to wear a mask if that is appropriate for you.
- **Note:** This change to mask-optional does not apply to individuals in health care settings or to in-person human subjects research, where masking continues to be required.
- It is important for us as a community to respect an individual's decision to wear a mask and not to make any assumptions regarding the reasons for that.
- At all times, including when off campus, all Columbia community members are expected to follow the Compact.

Support is Available

Refer to the “Where to Go With A Concern” section on the homepage of the COVID-19 Resource Guide for the Columbia Community. (The image below does not have hyperlinks.)

Emergency Situations

For immediate treatment of very serious or critical conditions, call 911.

You can also call Public Safety:

Morningside: 212-854-2797
(On campus x4-5555)

Manhattanville: 212-853-3301
(On campus x3-3333)

Medical Center: 212-305-8100
or 212-305-7979

If You Are Sick

Morningside students:

Contact [Columbia Health](#)

Medical Center students:

Contact [CUIMC Student Health Service](#).

Faculty and staff should call their primary care provider.

If You Test Positive from an Outside Provider

Email covidtesttrace@columbia.edu at any time.

Counseling and Psychological Services

Morningside students in need of counseling or psychological services can call 212-854-2878 for 24-hour support.

CUIMC students can schedule services via the [web portal](#), which offers 24/7 on-call clinicians. For after-hours urgent care, call 212-305-3400.

Faculty and staff can contact the [Employee Assistance Program](#) (EAP).

For general questions or comments about University COVID-19 policies, and to receive guidance on testing, contact tracing, isolation, and quarantine, email covidresource@columbia.edu

Where to Go With A Concern: Additional Resources

Refer to the “Where to Go With A Concern” section on the homepage of the COVID-19 Resource Guide for the Columbia Community. (The image below does not have hyperlinks.)

Non-adherence to Safety Protocols

You can contact Public Safety:

Morningside: 212-854-2797

Manhattanville: 212-853-3301

Medical Center: 212-305-8100 or 212-305-7979

Reports by and About Students

Use the “Report an Incident” button at the top of the [University Life](#) website, report through [Student Conduct and Community Standards](#), or contact student affairs staff in each school.

Reports Regarding Faculty or Staff

- Go to your department chair or dean of faculty affairs
- Speak with your supervisor or [Human Resources](#)
- Report anonymously with the [University Compliance](#) hotline

Discrimination and Harassment

We are all responsible for creating and maintaining an environment built on respect and free from discrimination and harassment. [Learn how to file a report.](#)

Contractor Violations

Report contractor violations of COVID-19 safety protocols using the [COVID-19 Contractor Compliance Tracker](#).

Off-campus Violations

Community members can report a violation [online](#) or by calling:

- Morningside Heights 212-854-2797
- Manhattanville 212-853-3301
- Washington Heights 212-305-8100

Additional Resources

Each school and unit has designated a COVID-19 Safety Coordinator. In addition, Research Ramp-Up Ambassadors help facilitate issues specific to the research community.

- Find your [Safety Coordinator](#)
- Find your [Research Ramp-up Ambassador](#)

Safety Coordinators and Research Ramp-Up Ambassadors

Each school and unit has designated a COVID-19 Safety Coordinator. In addition, Research Ramp-Up Ambassadors help facilitate issues specific to the research community.

Find your Safety Coordinator and Ambassador at covid19.columbia.edu.

Find your Safety Coordinator

Morningside

CUIMC

Research Centers and Institutes

University Libraries

Administration

Affiliates

Find Your Ambassador

Morningside Schools

CUIMC Schools

Research Center or Institute

University Libraries



**We are grateful for
everything you are doing
to keep our campus safe.**

Please keep checking the
COVID-19 Resource Guide
for the Columbia
Community for updates!

Attestation in Rascal

Please click "Take Test" on the [Rascal Course Overview screen](#). Before receiving credit for completion of this module, you will be asked to attest to the following:

I attest that I understand the requirements for returning to on-campus activity at Columbia University.

For those who may require additional accessibility assistance, please contact disability@columbia.edu.

Resource Section



[How to Get the ReOpenCU App](#)

["My Checklist"/Required Protocols](#)

[Upload Vaccine/Booster Documentation](#)

[Apply for a Vaccine Exemption](#)

[Where to Go with a Concern](#)



Video Tutorial with Step-by-Step Instructions

[Watch the Vaccination Attestation Video Tutorial](#)



How to Download the ReopenCU App



How to Attest Your Vaccination Status Using the ReopenCU App



How to Request a Medical or Religious Exemption Using the ReopenCU App

Vaccination
Attestation
Tutorial

COLUMBIA UNIVERSITY
IN THE CITY OF NEW YORK





ReopenCU App: How to Get It

Downloading the ReopenCU App: <https://covid19.columbia.edu/app>

- The first time you use ReopenCU, the app will request permission to use location services. Enabling location services is voluntary but will improve contact tracing at Columbia by providing access to the SSID of your wireless network connection. Data will only be collected when the app is open, and you are connected to a Columbia wireless network
- Make sure you are using the latest version by updating in the App Store or Google Play

ReopenCU is available for download from the [App Store](#) for iOS devices and [Google Play](#) for Android devices. Visit the [Symptom Self-checking](#) page for information about the daily attestation questions

- Open the app and log in with your Columbia UNI and password

[Download iOS App](#)

[Download Android App](#)

[Web App](#)

If you need assistance with the app, contact the CUIT Service Desk: Submit a ticket, email askcuit@columbia.edu, or call 212-854-1919

ReopenCU App: "My Checklist" Completing the Required Protocols

Completing the Required Protocols

On the "Attest" tab, go to the "My Checklist" section

The boxes in the ReopenCU app are updated once you finish the compliance steps

The app allows you to digitally sign the compact; select "Show/Hide Compact". Once you select "I Agree", the app will remember your choice

Once you have completed the appropriate safety training, the app will update to reflect this change, but this process can take up to an hour, so plan accordingly

After you have taken a Columbia Test and Trace program COVID-19 test, the app will also reflect this information

ReopenCU

My Checklist

- I have signed the Compact ([Show/Hide Compact](#)).
- My training ([student](#), [faculty/staff](#)) is completed.
- I have met the University's COVID-19 [testing requirements](#).
- I have complied with the University's COVID-19 vaccination requirement ([student](#), [faculty/staff](#))

Faculty and Staff: Upload your Vaccine Documentation

[Refer to the step-by-step instructions on how to upload your vaccine documentation](#)

1. Take a picture of your documentation and save it to the phone or computer you will use to upload the documentation. Acceptable formats are jpg, jpeg, png, and pdf
2. Go to the upload documentation page and log in with your UNI. If you have already uploaded complete documentation, you will see a checkbox on your checklist. If you only submitted a partial vaccination record the first time (one shot of a two-dose vaccine), you can click the "faculty/staff" link and upload a second file with evidence of your complete vaccination status
3. Enter the date(s) of your vaccine(s) and select the vaccine you received. If the vaccine you received is not on the list, choose the "Other" option
4. Click the "Choose file" button and select the documentation file from your device
5. Click the "submit" button
6. The next screen should confirm that your submission was uploaded properly. Human Resources will verify your vaccine record.

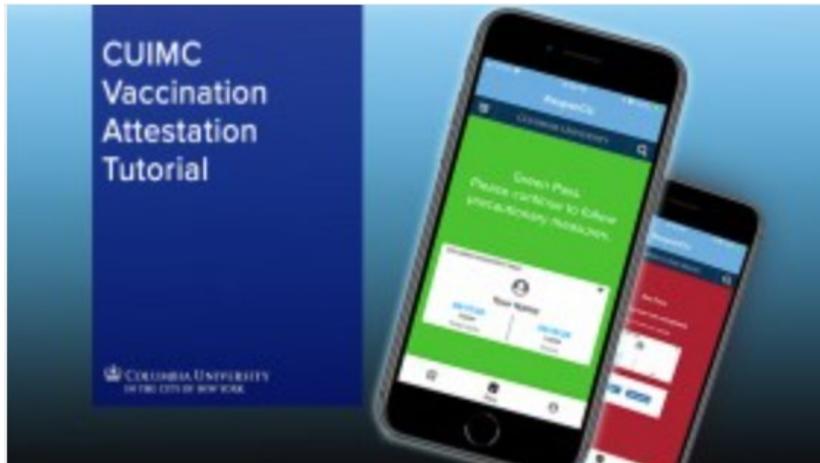
Note: You will be contacted only if there is a question or issue with the documentation submitted



ReopenCU App: Upload your Vaccine Documentation

1 Uploading your Vaccine Documentation Step 1 of 3

On the Attest tab, in the My Checklist section, in the last check box for vaccination compliance, click the link for "faculty/staff" or "student", depending on your status



[Watch the tutorial](#)

ReopenCU

My Checklist

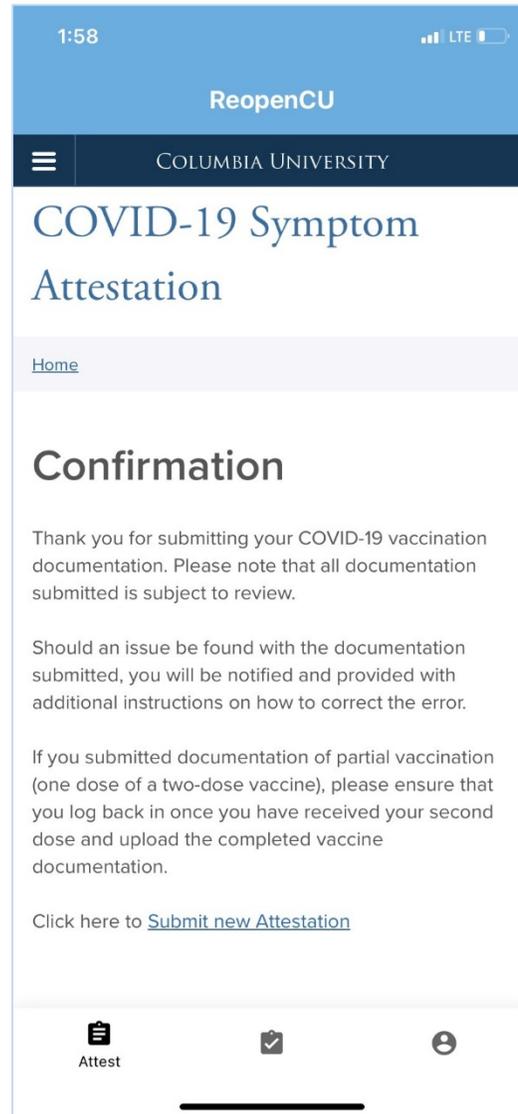
- I have signed the Compact ([Show/Hide Compact](#)).
- My training ([student](#), [faculty/staff](#)) is completed.
- I have met the University's COVID-19 [testing requirements](#).
- I have complied with the University's COVID-19 vaccination requirement ([student](#), [faculty/staff](#))



ReopenCU App: Upload your Vaccine Documentation

3 Step 3 of 3

Upon providing the requested information, you will receive a confirmation note



Confirmation

Thank you for submitting your COVID-19 vaccination documentation. Please note that all documentation submitted is subject to review.

Should an issue be found with the documentation submitted, you will be notified and provided with additional instructions on how to correct the error.

If you submitted documentation of partial vaccination (one dose of a two-dose vaccine), please ensure that you log back in once you have received your second dose and upload the completed vaccine documentation.

Click here to [Submit new Attestation](#)



Employees: Upload Booster Information

Employees:

- When individual logs in, either on their mobile device or via the website, they will see the vaccination checkbox under the **My Checklist** section
- Once you click on the faculty/staff link, you will be taken to the vaccine web form where a new section, **Booster Information**, has been added

Booster Information

- I am eligible for and have received a COVID-19 booster dose and attest that the information and documentation submitted here is accurate and authentic and pertains to myself. I understand that any false statements, falsified documents, or deliberate omission of information related to this submission could lead to disciplinary actions up to and including termination of employment.

Booster Date

mm/dd/yyyy



Booster Vaccine

- None -



Booster File

Choose File

No file chosen

[? Upload requirements](#)

- I am not yet eligible for a COVID-19 vaccine booster dose due to the date of my last vaccination.
Please note: you will be required to upload your booster documentation within 30 days after becoming eligible.

If you are instead applying for a medical/religious exemption to the booster, see [Apply for an Exemption to Vaccination and/or Booster](#) section below. Please note: if you already have an approved medical/religious exemption from the vaccination, you do not need to reapply for a booster exemption.



ReopenCU App: Apply for a Vaccine Exemption

1 Apply for a Vaccine Exemption Step 1 of 3

On the Attest tab, in the My Checklist section, in the last check box for vaccination compliance, click "faculty/staff" link

ReopenCU

My Checklist

- I have signed the Compact ([Show/Hide Compact](#)).
- My training ([student](#), [faculty/staff](#)) is completed.
- I have met the University's COVID-19 [testing requirements](#).
- I have complied with the University's COVID-19 vaccination requirement ([student](#), [faculty/staff](#))

COVID-19 Symptom Attestation

Faculty and Staff Vaccine Requirements

I have received COVID-19 vaccination and attest that the information and documentation submitted here is accurate and authentic and pertains to myself. I understand that any false statements, falsified documents, or deliberate omission of information related to this submission could lead to disciplinary actions up to and including termination of employment.

Date 1

mm/dd/yyyy

Person 1

Last Name

Date 2

mm/dd/yyyy

Person 2

Last Name

Compatible file types: jpg, png, gif, pdf

[Choose File](#) No file chosen

I am requesting a medical or religious exemption

Last Name: Mr. Robert J.

Full Name: Mr. Robert J.

Submit

2 Step 2 of 3

At the bottom of the form, select:

"I am requesting a medical or religious exemption"

Select Submit

I am requesting a medical or religious exemption

Submit

The employee will be directed to a page that provides information on how to submit the exemption request



Apply for a Vaccine Exemption

- The employee will complete the relevant form and submit the form, along with the required documentation as per the instructions on the ReopenCU app
- The review process will take approximately 15 days

[Medical Exemption Request Form](#)

[Religious Exemption Request Form](#)

The screenshot shows a web form titled "COVID-19 Symptom Attestation" from Columbia University. The form has a dark blue header with the university's name and a hamburger menu icon. Below the title, there is a section for "Apply for an Exemption" with a checked checkbox for "I am requesting a medical or religious exemption". A paragraph explains the university's commitment to a safe environment and recognition of medical and religious restrictions. A list of steps is provided: 1. Download and complete the appropriate form (with links for medical and religious forms), 2. Gather required documentation, and 3. Upload the form and documentation. There is also an unchecked checkbox for "Ready to upload your documentation?" and a "Submit" button at the bottom.

COLUMBIA UNIVERSITY

COVID-19 Symptom Attestation

Apply for an Exemption

I am requesting a medical or religious exemption

Columbia University is committed to providing a safe environment for all employees and students and recognizes medical contraindications to COVID-19 vaccination as well as religious restrictions as pertains to vaccination.

To request a medical or religious exemption:

1. Please download and complete the appropriate form
 - [COVID-19 Immunization Medical Exemption Request Form](#)
 - [COVID-19 Immunization Religious Exemption Request Form](#)
2. Gather required documentation for exemption request
3. Upload completed form and accompanying documentation through the link below.

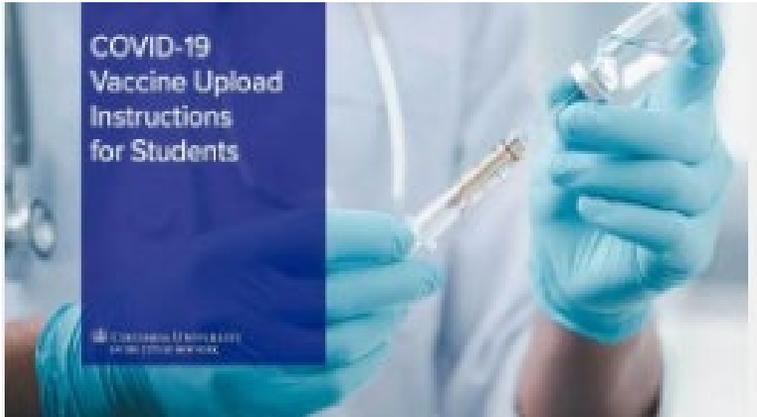
Ready to upload your documentation? If not, please exit the page. You can return to this page through the app when you are ready to submit your forms to Leave Management.

Submit



Documentation Upload for Morningside Students

[Morningside Students Video on How to Upload Your Vaccine Record](#)



[Step-by-Step Instructions](#)

1. Go to secure.health.columbia.edu and log in with your UNI
2. Select "Medical Clearances" from the left-hand menu
3. In the line labeled "COVID-19 vaccine", click "Update"
4. In the popup box, enter the date(s) of your vaccine(s) and select the vaccine you received. If the vaccine you received is not on the list, choose the "COVID19NOS" option
5. Click "Done", after which you will be returned to the Medical Clearance section to upload your vaccine documentation
6. Enter the vaccination dates and select "Update" next to Immunization Record
7. Select "Upload" and attach the documentation file. Accepted formats are gif, jpg, png, and pdf. There is a 4 MB file size limit
8. If the item is legible, click the "Looks Good" button; then click the "Save" button
9. After you upload and submit your entry, Columbia Health verify your vaccine record. Allow at least 15 business days for processing and verification



Vaccine Documentation Upload for CUIMC Students

Step-by-Step Instructions

1. Read the pre-registration instructions requirements
2. Go to portal.studenthealth.cuimc.columbia.edu and log in with your UNI
3. Follow the instructions on the portal. Note that this immunization documentation is not listed on the current pre-registration forms

Support for Uploading Vaccine Documentation



- If you work or study on the Morningside campus and encounter a problem uploading your documentation, contact the CUIT Service Desk by emailing askcuit@columbia.edu or calling 212-854-1919
- On the CUIMC campus, contact the CUIMC Service Desk at 212-305-4357 (x5-Help)
- You can also read the vaccine FAQs or email covidresource@columbia.edu